



EMPLOYMENT APPLICATION

Please provide requested information in the spaces provided below.

Name (First, Middle, Last)		Today's date:	
Present Address (Street – City – State – ZIP Code)		Home Phone () -	E-mail Address
Permanent Address – if different from above	Work/Cell Phone () -	Work E-mail	
How did you learn about this job opening?			
List name of any relatives who currently work for Fraunhofer, USA.			
Have you ever been employed by Fraunhofer, USA <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, give dates of employment:	
Type of employment sought: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Other			

WORK HISTORY	THIS SECTION MUST BE COMPLETED OR ATTACH YOUR RESUME. List all work experience within the past 10 years, including military service, any periods of unemployment, and list volunteer activities. Begin with your most recent position and work back. If you were self-employed or unemployed, list the name and address of a reference (not a relative) who can verify this information.
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1	From (Month-Yr)	Company Name	Location	Phone Number ()
	To (Month-Year)	Job Title/Position	Supervisor Name	Reason for leaving
	Description of duties:			Ending annual pay:
				Starting annual pay:
				Other compensation:
2	From (Month-Yr)	Company Name	Location	Phone Number ()
	To (Month-Year)	Job Title/Position	Supervisor Name	Reason for leaving
	Description of duties:			Starting annual pay:
				Current/last annual pay:
				Other Compensation:
3	From (Month-Yr)	Company Name	Location	Phone Number ()
	To (Month-Year)	Job Title/Position	Supervisor Name	Reason for leaving
	Description of duties:			Starting annual pay:
				Current last annual pay:
				Other Compensation:

EDUCATION	Please provide requested information in the space provided.			
	School Name and Address	Diploma, Degree and Major	Did you graduate?	GPA
High School				
College/University				
Graduate School, Technical, Business, or Other				

WORK REFERENCES:

1	Name: _____		Address: _____		
	Occupation	Relationship	Phone number () -	E-mail	Years known
2	Name: _____		Address : _____		
	Occupation	Relationship	Phone number () -	E-mail	Years known
3	Name: _____		Address: _____		
	Occupation	Relationship	Phone number () -	E-mail	Years known

WORK AUTHORIZATION: Do you have authorization to work in the U.S.?

Yes No

If yes, will you now or in the future require sponsorship for work authorization?

Yes No

If you are under 18 years of age, can you provide required proof of eligibility to work?

Yes No

CRIMINAL CONVICTIONS: Have you ever been convicted of a crime?

Yes No

If yes, for each conviction, provide in the space below or, on the reverse side of this Application (or on a separate sheet of paper if you are not completing this Application electronically), the state and city/town, nature of the offense, date of conviction, court, and sentence imposed. Conviction of a crime will not necessarily disqualify you from employment.

NOTICE TO ALL APPLICANTS: CERTIFICATION, CONSENT, RELEASE
Please read the information below carefully before signing this Application for Employment.

I certify that all information provided by me in this Application for Employment and all representations contained on any resume submitted in connection with an Application for Employment with Fraunhofer, USA., Center for Molecular Biotechnology are accurate in all respects and that I have disclosed all responsive information. I understand that any false statement or omission of information on an Application for Employment or on a resume that I have submitted may result in the decision not to hire me or, if I am already hired, to discharge me.

I authorize the agents of Fraunhofer, USA., Center for Molecular Biotechnology to verify with other persons, including my current and prior employers, all information and statements contained in this Application for Employment and in any resume I have submitted in connection with my Application. I also authorize Fraunhofer, USA, Center for Molecular Biotechnology. to obtain a report on my credit and to conduct a criminal background check. I release Fraunhofer, USA, Center for Molecular Biotechnology and their agents and all persons and organizations supplying such information from any liability incurred in connection with gathering or supplying such information.

I understand that employment with Fraunhofer, USA, Center for Molecular Biotechnology is contingent upon my providing proof of eligibility for employment in this country. I further understand and agree that any offer of employment will be on an employment-at-will basis. As such, both the company and I will have the right to terminate my employment at any time and for any reason.

Should I become an employee of Fraunhofer, USA, Center for Molecular Biotechnology I agree that, unless I first secure the written consent of Fraunhofer, USA, Center for Molecular Biotechnology that I will not disclose, use or disseminate any confidential information to which I have access to as an employee of Fraunhofer, USA., Center for Molecular Biotechnology at any time. I understand that confidential information includes any information disclosed to me or known by me as a result of employment by Fraunhofer, USA., Center for Molecular Biotechnology not generally known to the trade or industry in which the company at issue is engaged, about products, processes, technologies, customers, clients, employees, services and strategies of the company, including, but not limited to purchasing, finance, computer software, computer hardware, automated systems, e-business, marketing, selling, sales volumes or strategies, name or significance of the company's customers or clients or their employees or representatives, preferences, needs or requirements, purchasing histories, or other customer or client-specific information.

I have read and understand everything outlined in this Application for Employment, as attested by my signature below.

Applicant's signature

Date